

Lake Shore Central School District

Reopening Plan

July 31, 2020



Dr. Charles Galluzzo - Superintendent

**Daniel Pacos - Assistant Superintendent for Administration
and Finance**

Melissa Bergler - Assistant Superintendent for Instruction

Lake Shore Central School District is committed to updating our plan as more information becomes readily available. When updates are made, they will be made in red and updated each Friday.

**Lake Shore Central School District
Listing of Information**

Lake Shore High School (Grades 9-12)

959 Beach Road
Angola, NY 14006
(716) 926-2301/2307

Lake Shore Middle School (Grades 6-12)

8855 Erie Road
Angola, NY 14006
(716) 926-2400/2401

Anthony J. Schmidt Elementary (Grades K-5)

9455 Lake Shore Road
Angola, NY 14006
(716) 926-2350

Highland Elementary (Grades K-5)

6745 Erie Road
Derby, NY 14047
(716) 926-2460

John T. Waugh Elementary (Grades K-5)

100 High Street
Angola, NY 14006
(716) 926-2370

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Communication and Family Engagement

Covid-19 Coordinator

Dr. Charles Galluzzo has been designated as our Covid Coordinator. He will be Lake Shore's main contact for communication and the primary contact with our Erie County Department of Health.

Stakeholder Engagement	
All constituents, including our Board of Education, were invited to virtual slice group meetings to discuss the plan. This feedback loop model will continue in August as the plan evolves.	
District Office	Dr. Charles Galluzzo, Superintendent; Daniel Pacos, Assistant Superintendent for Administration and Finance; Melissa Bergler, Assistant Superintendent for Instruction
Communication Plan	Jane Burzynski, Public Relations; Dr. Charles Galluzzo, Superintendent; Melissa Bergler, Assistant Superintendent for Instruction
Health and Safety	Administrative team in collaboration with Custodial staff and Nurses
Facilities	John Wilson, Director of Facilities
Child Nutrition	Daniel Pacos in collaboration with Personal Touch, Food Service Vendor,
Transportation	Perry Oddi, Transportation Supervisor and Transportation team members
Social and Emotional Well-Being	Paula Eastman, JTW Principal; Christine Starks, William T. Hoag Building Administrator; School Counseling Department and Social Workers
School Schedules	K-12 Building Principals in collaboration with Administrative Team
Budget, Fiscal Matters, Economic Oversight	Daniel Pacos, Assistant Superintendent for Administration and Finance
Attendance and Chronic Absenteeism	Administrative Team
Technology and Connectivity	Jeffrey Barnes, Director of Technology; Technology Team

Stakeholder Engagement

All constituents, including our Board of Education, were invited to virtual slice group meetings to discuss the plan. This feedback loop model will continue in August as the plan evolves.

Prekindergarten Program	Southtowns YMCA in collaboration with Christine Starks, Hoag Building Administrator
Teaching and Learning	K-12 Principals in collaboration with the Administrative Team; all K-12 instructional staff will continue to provide feedback and contribution in the implementation of the plan
Career and Technical Education	Erie 2 Chautauqua-Cattaraugus BOCES in collaboration with regional school districts
Athletics and Extracurricular Activities	Daryl Besant, Athletic Director and Assistant Principal/K-12 Principals
Special Education/Bilingual Education	Jill Benedict, Director of Pupil Personnel Services
Staffing	Administrative Team

General Information

Beginning the week of August 3, the District will use numerous communication tools to inform parents, students, teachers, administrators, support staff and the community.

- The District website - <https://www.lakeshorecsd.org/> - will be the hub of all letters, announcements and explanatory documents.
- Blackboard Connect - phone and email messages from the Superintendent - will point to our website when important notices are released.
- Social Media Facebook - <https://www.facebook.com/lakeshorecentralschools/> - will promote website announcements and showcase documents and news for the opening of the school year.
- Social Media Twitter - @LakeShoreCSD - will promote website announcements and showcase documents and news for the opening of the school year.
- Some communication will be sent to homes via the US Postal Service.

These tools can be used to train participants in COVID-19 protocols safely and correctly. Videos and flyers will be shared to include hand hygiene, proper face covering wearing, social distancing and respiratory hygiene. We will also carry building specific information as it become available.

IMPORTANT CONTACT INFORMATION

For Questions About	Contact information
A course, assignment or resource	The assigned teacher
A technology – related problem or question	Please call 716-926-2217 and your issue will be routed to a member of our technology department who can reach out and help you as soon as possible.
Social-emotional, personal or academic concern	School counselor, social worker or school psychologist, whose contact information can be found within the school contact information listed below.
School Lunch Program	Suzanne Kowal, Business Office 716-926-2222, suzanne.kowal@lscsd.org

IMPORTANT CONTACT INFORMATION FOR EACH SCHOOL

Lake Shore High School

Role	Contact Information
Principal	Christine Koch 926-2308
Assistant Principals	Chris D'Anna 926-2308 Daryl Besant 926-2260
School Psychologist	Paul Taylor 926-2238
School Counselors	Steve Brown 926-2322 Heather Boncore 926-2324 Greg Tomasik 926-2325
School Nurse	Patricia Binaxas 926-2317

Lake Shore Middle School

Role	Contact Information
Principal	Erich Reidell 926-2400
Assistant Principal	Katy Berner-Wallen 926-2400
School Psychologist	Brian Dziewa 926-2120
School Counselors	Leslie Grimaldi 926-2422 James Michael 926-2423
School Nurse	Scott Dragowski 926-2408

W.T. Hoag Educational Center

Role	Contact Information
Building Administrator	Christine Starks 926-2210
Social Workers	Keri Armbrust Grades 6-12 926-2381 Nicole Phillips Grades K-8 926-2321

A.J. Schmidt Elementary

Role	Contact Information
Principal	Jill Clark 926- 2351
School Psychologist	Kelly Reigle 926-2236
School Counselor	Michelle Myles 926-2363
School Nurse	Sheryl Zielonka 926-2355

J.T. Waugh Elementary

Role	Contact Information
Principal	Paula Eastman 926- 2341
School Psychologist	Deborah Anderson 926-2237
School Counselor	Re Biastre 926-2297
School Nurse	Denise Cervola 926-2376

Highland Elementary

Role	Contact Information
Principal	Colleen Politowski 926- 2461
School Psychologist	Michelle Lleras 926-2269
School Counselor	Beth Farrell 926-2470 Brian Kelley 926-2323
School Nurse	Laura Majkut 926-2465

Athletics

Role	Contact Information
Athletic Director	Daryl Besant 926-2313

Special Education

Role	Contact Information
Director of Pupil Personnel	Jill Benedict 926-2231

Health and Safety

The district has reviewed the number of expected students and staff for each instructional space and determined in-person with social distancing is possible in the hybrid model.

- The District has and will continue to purchase face masks for students and staff, along with face shields for use where needed.
- Parents will be encouraged to transport their children to and from school if possible in an effort to reduce the number of children on District operated school buses. Children riding buses will be required to wear a mouth and nose covering while on the bus.
- The District will check with the Erie County Health Department to ensure that the opening of District schools will not overburden the capacity of local hospitals should the District experience an outbreak of COVID-19 in one or more of its buildings.
- The District will engage various stakeholder groups for input into its plan for reopening of school buildings, but will communicate that the final decision on the reopening of schools rests with the State of New York.
- The district will provide staff training on necessary precautions of appropriate social distancing, personal protective equipment (PPE), hygiene, and cleaning/disinfection protocols are in place. By the first day of school, all staff will complete training- *PPE: Personal Protective Equipment and Coronavirus: Cleaning and Disinfecting your Workspace*. Surfaces and instructional materials will be wiped down throughout the day and between therapy sessions to meet the needs of the individual students.
- The district will encourage frequent handwashing and hand sanitizer is available in every room.

Our stakeholders continue to contribute to the thinking of the plan through surveys, virtual and in-person meetings and emails. This process will continue through the length of this plan. Lake Shore has included in its plan the stakeholders and modes of communication in this plan under *Communication and Family Engagement*. It is imperative that we comply with social distancing and use of masks (in the absence of social distancing) as per the New York State Education Department Guidance.

How will buildings handle visitors? The District's buildings will utilize single point(s) of entry for visitors by appointment, where appropriate instructions and signage will inform all visitors of the District's protocols. Efforts will be made to minimize the number of visitors to all school buildings to the greatest extent possible. All visitors to buildings will be subject to the District's health screening procedures before gaining entry. The District is implementing the [Raptor building visitor control program](#) and will utilize the software to complete the health screening questionnaire for all visitors before issuing them a Visitor's Pass. The system allows Lake Shore buildings to screen and track everyone coming into our schools and keep unwanted entrants out. The Raptor® Visitor Management school security system screens for sex offenders, alerts staff of custody violations, screens for Covid-19 symptoms and provides district-wide reporting for all visitors. The Raptor system will also assist in maintaining accurate records of building visitors to assist in contact tracing if necessary.

Will you be taking temperatures? The District will monitor the body temperature of all staff and students entering each building. Staff will complete a daily screening questionnaire either on paper or via electronic, and students will periodically complete a similar questionnaire.

What if a student is possibly ill? Any students who are identified as possibly being ill through the required health screening protocols will be referred to the school nurse who will recheck the person's temperature and health screening questionnaire. School nurses and other health personnel will wear personal protective equipment (PPE) whenever assessing any student or staff member's health status. If the person is determined to be ill, they will be isolated in a separate room until they are sent home for follow up with their health care provider. The District will instruct staff to observe for signs of illness in students and staff and require symptomatic persons to be sent to the school nurse. The District will instruct parents/guardians to observe for signs of illness in their child that require staying home from school. (Refer to *Keeping Our Kids Safe* in the back of this document.)

Will there be social distancing? Students, staff and visitors will be informed/reminded that all building occupants are required to maintain social distances of at least six (6) feet whenever possible. Floor markings in hallways, cafeteria lines and other waiting areas/queues will serve as visual reminders of the need to maintain safe social distances. All classrooms will be set up to socially distance students and teachers. Classroom desks will be spaced six feet apart.

Are masks required? Staff, students and visitors will also be informed/reminded that masks are always required to be worn when social distances of at least six feet cannot be maintained. Teachers will be informed/reminded that students must be afforded regular "mask breaks" - periods of time when students can maintain social distancing by at least six feet so that face masks can be removed. These periods can occur outdoors, in large instructional spaces including school cafeterias while students are eating meals, and in classroom spaces when social distancing can be maintained.

What if my child does not have a mask? The District will provide all students and staff members with a cloth face mask designed with the District's mascot and school colors. Additional disposable masks will be provided to office staff, classroom teachers and school bus drivers so that they can provide them to any student, staff member or visitor who does not have a face covering. No visitors will be allowed entry into a District school building without a mask.

Are there other accommodations? Students and staff who are themselves considered to be high risk or who live with persons who are considered to be high risk may request reasonable accommodations from the District to mitigate exposure risks. Reasonable accommodations may include but not be limited to providing the individuals with masks, clear visors, seating more than six feet apart from others, or other PPE such as shields and protective barriers. The District will consult with parents and the student/employee's health care professional to determine the most effective accommodation for the students.

What if someone has a confirmed case of COVID-19 in one of our buildings?

If the District is notified of a confirmed case of COVID-19 in one of its school buildings, the school nurse and/or building principal will notify the Director of Health Services, who will in turn contact the [Erie County Department of Health](#). The District will ask the Erie County Health Commissioner for appropriate actions to be taken and will follow the recommendations/requirements provided. The District will also coordinate the eventual return to school of persons with a confirmed case of COVID-19 with the Erie County Health Commissioner.

Before and After School Child Care

Before and After School programs for children will be available through various Community Based Organizations in the District. YMCA operated “wrap-around programs” and the Boys and Girls Club of Lake Shore located in the William T. Hoag Educational Center will also be available for after school programming for students. Details will be provided in early August or as soon as they are available.

Designation of COVID-19 Safety Coordinator

The District designates Dr. Charles Galluzzo, Superintendent of Schools as the District’s COVID-19 Safety Coordinator. As the District’s COVID-19 Safety Coordinator, he is responsible for maintaining continuous compliance with all aspects of the District’s School Reopening Plan. Recognizing that as the District moves toward returning to normal school operations, the District’s School Reopening Plan will most likely require revisions and changes. He will also oversee this process, and coordinate the phase-in of activities and solve any issues that are necessary to help the District return to normal operations or to the next phase-in level of its operations. He will also coordinate assistance to the Erie County Health Department in its efforts for contact tracing of any identified COVID-19 positive individuals.

Facilities

The District's Director of Facilities will coordinate daily and weekly cleaning plans for all building spaces. The District recognizes that if students return to school for full days, five days a week instruction or for a hybrid instructional model where students attend school some days and receive remote instruction on other days, thorough cleaning of building spaces will be required. All cleaning protocols will follow CDC guidelines. Additional cleaning will be completed throughout the school day in high traffic/high risk areas. These will include bathroom surfaces, school nurse's office surfaces including cots, door handles, desks, tables, countertops, chairs including cafeteria seating areas, stairway railings, etc. Meeting areas will be disinfected after meeting with visitors before the area is used for another meeting. Bathrooms, nurse's offices and other frequently used spaces will have checklists to document frequency of cleaning, and will include the date, time and name/initials of the person who performed the cleaning of the area.

All rooms in each building will be "deep cleaned" in addition to the above procedures. During this process, each room will be disinfected with an EPA approved water-based disinfectant. Once the entire room has been sprayed, the employee will exit the room and close the door behind them.

How are the spaces cleaned if there is a confirmed case of COVID-19 in one of our buildings? If a student or employee receives a positive test result for COVID-19, the Building Principal, Facilities Director and the Director of Health Services will identify any spaces within the building that the individual had occupied subsequent to the last "deep cleaning" of the space(s). These spaces (i.e., classrooms, bathrooms, offices, conference rooms, etc.) will be immediately closed and locked for a 24-hour period to reduce the amount of possible active virus that could be present on contact surfaces. After the 24-hour period has expired, the building's cleaning staff will deep clean and disinfect the room with EPA approved water-based disinfectant.

Does Lake Shore have to comply with all safety drills and other general health/safety guidelines? All safety drills will occur as required by New York State with modifications ensuring social distancing. Modifications to evacuations are included in the NYSED Guidance document. The Lake Shore Central School District will provide for general health and safety assurances including fire code compliance, doorways, emergency drills, inspections, and lead testing.

Did Lake Shore attend to its filters within each building? The District exchanged standard filters in rooftop units, air handler units and univents in each classroom for the highest filtration value that we can purchase for our district (MERV-13).

Child Nutrition/Cafeteria Operations

The District recognizes that good nutrition plays a key role in maintaining the health of students. During this period of COVID-19 pandemic, the District will provide meals to all students who need them. The District's cafeteria programs will operate in compliance with the requirements of the National School Lunch and Breakfast Programs. This includes meeting the nutritional meal requirements of the National School Lunch and Breakfast Programs. The District will apply for any necessary USDA Waivers in order to maintain continued operations if meal serving conditions require them. These waivers could provide flexibility in meal serving locations and times, "Offer vs. Serve" requirements for High School students, and bulk meal serving for students who are receiving remote instruction.

If students are returning to school for regular instruction every day, the District's breakfast and lunch programs will operate as they have in the past. Parents will submit applications for Free/Reduced Price Meals to the Business Office for determination of meal status. Free, Reduced Price and Paid meals will be available in school cafeterias as in past years. Additionally, "Grab-n-Go" meals may be made available for students in an effort to help reduce the number of students eating in school cafeterias at one time, so that social distancing can be maintained. Students will be notified of locations to eat if not eating in the cafeteria.

Will there be lunch every day for all students? If the District reopens school buildings with a hybrid instructional model where students attend school only certain days of the week (i.e., Tuesdays and Wednesdays or Thursdays and Fridays), meals will be available in school cafeterias along with "Grab-n-Go" options as detailed above. Additionally, the District will make meals (breakfasts and lunches) available to students for the days that they are receiving instruction remotely. The District will provide weekend meals if permitted under the guidelines of the National School Lunch and Breakfast Programs. Meals for students who are not in attendance at school will be available for parent pick-up at the Lake Shore Middle School in the designated pick-up area. Meals for students residing on the Seneca Nation Territory will be available for parent pick-up at the Seneca Nation Early Childhood Learning Center in the designated pick-up area. If the District is allowed to open school and follows a hybrid instructional model where students attend school some days and receive remote instruction on other days, the District will communicate to parents how meals will be made available to students for days that they are not in attendance. These communications may be letters mailed through the US Postal Service and Blackboard Connect (robo) calls will be made to households. The District will also post information on the District's website.

What if my child has a food allergy? Regardless of the instructional model and delivery of meals that will be used, students with food allergies will be provided with alternate meal choices as needed to maintain their safety. If meals are provided to be eaten in spaces other than the school cafeteria (i.e. "Grab-n-Go Meals"), teachers or other personnel who will be supervising the student(s) during the meal time will be informed of the student's allergies and any necessary precautions necessary to maintain the health and safety of the student.

Who prepares the school lunches? The District's cafeteria contractor, Personal Touch Food Service Inc., will be responsible for ensuring that all required health and safety guidelines for meal preparation and serving are followed. Personal Touch Food Service Inc. will also be responsible for menu planning to comply with the meal and nutritional requirements of the Nation School Lunch and Breakfast Programs.

Personal Touch cafeteria staff will be responsible for proper cleaning of all meal serving areas for students receiving meals for both in-school and remote learning. The District will utilize Personal Touch cafeteria staff, District cafeteria monitors and the individual school building's cleaners/custodians to ensure that all eating areas are properly cleaned and sanitized between lunch periods/uses by students.

What will the cafeteria eating area look like? Students in grades K-8 will use [clear "cubicle-style" splash shields](#). These will allow kids to sit, eat and visit with their classmates safely. Students in 9-12 will be able to sit socially distanced in the cafeteria due to the size of the cafeteria, the length of lunch and the expected density. Students will be able to sit, eat and visit with their classmates. Shields will be available upon request.

Will my child be able to wash his hands before eating? Classroom teachers will instruct elementary students on proper handwashing procedures before and after meals and will stress the importance of not sharing food with others. [Lake Shore will use the CDC materials as primary resources.](#)

How do I find out more about lunch? The District will utilize its website and various other means to provide students, parents and guardians with cafeteria program information as in the past. Annual applications for Free/Reduced Price Meals will be mailed to all families of students in the District prior to the opening of school in September. Families that require information in a language other than English should contact the District's Cafeteria Manager, Debbie Becker, at (716) 926-2291 or by email at deborah.becker@lscsd.org. If you have questions about the configuration of the lunch room, please email reopening@lscsd.org

Transportation

Will there be transportation provided? Student attendance in school buildings requires transportation from home to school in one form or another. While parents will be encouraged to transport their children to school and back home if they are able, the District will transport all children who need transportation to and from school. This will include students normally transported to private and parochial schools in accordance with the District's Transportation Guidelines. The District has approved "Child Safety Zones" in high risk areas (Routes 20 and 5, and through the Village of Angola at railroad crossings). This allows the District to transport students within these areas even though they reside near school buildings because it is safer for the children to ride the District's buses than it is for them to walk to school due to multi-lane highways and frequent train traffic. **Due to reduced bus capacities, bus passes cannot be permitted.**

What is my role when putting my child on the bus? Parents of students who will ride District school buses must ensure that their child(ren) is not experiencing any signs or symptoms of COVID-19 and do not have a fever of 100 degrees or more before boarding the school bus. All students must wear a mask and social distance. Bus drivers will be able to provide a mask for students as needed.

Will students wear a mask on the bus? While riding the District's school buses, students will be required to wear face coverings and to socially distance themselves from other riders to the greatest extent possible, in accordance with CDC, County Health and NYS guidelines. Siblings will sit together, since they would not be required to maintain social distancing between members of the same household. This will serve to help increase the number of students who can be transported on a school bus while maintaining social distances.

Bus drivers will be provided with a supply of disposable masks so that they can provide them to students who do not have their own mask. Students who cannot wear a face mask due to a health condition of physical disability will be permitted to ride the bus without a mask and will not be denied transportation, but must follow social distancing requirements. Buses transporting students in wheelchairs will be configured to allow students the proper social distancing space. Whenever weather and outside temperatures permit, buses will permit riders to open windows and/or roof hatches to allow for fresh air exchange. Employees and students are not allowed to eat or drink while on buses, as it would require them to remove their face masks.

How will students know where to sit? Bus seats will be marked and students will learn the procedure for loading and unloading the bus as well as where to sit. When loading and unloading school buses, children will be instructed to maintain social distances from other riders.

Will bus filters be changed? During regularly scheduled preventive maintenance, mechanics will remove, clean and/or replace internal cabin air filters and disinfect using an EPA-approved disinfectant.

Will the bus be cleaned after each bus run? Each District-owned school bus will be issued a container of disinfecting wipes, disinfectant spray and a supply of disposable gloves. After each bus run, bus drivers/bus attendants will wipe down touch points on the school bus (seats, handrails, door handles, etc.) starting at the back of the bus and working toward the front. Disposable gloves will be provided to employees due to the frequency of cleaning required. After all am and pm runs are completed and the bus has returned to the District Transportation Facility, bus drivers/bus attendants will complete the cleaning and disinfection of touch points as above. When that work is completed, the driver/attendant will spray the entire bus with an EPA approved mist disinfectant. Disinfection will begin at the back of the bus and work toward the front of the bus. Once the entire bus is sprayed, the employee will exit the bus through the front door and close the door behind them. *School buses will NOT be equipped with alcohol-based hand sanitizer, because of the flammable nature of such products.

Will transportation employees get screened each day? All school bus drivers, bus attendants, licensed practical nurses who accompany students on school buses, mechanics and transportation department office personnel will perform daily self-health assessments for symptoms of COVID-19 before arriving at work. The District will monitor the body temperature of all transportation staff. If they are experiencing any symptoms of COVID-19, they will notify the Director of Transportation immediately, preferably by telephone to maintain social distancing. They will then contact their medical provider for further instructions.

Will transportation employees wear a mask and gloves? Bus drivers and bus attendants will wear face coverings at all times while on District school buses. The District will furnish clear face shields to any employee who requests one for additional protection against COVID-19. Bus drivers and bus attendants that have direct physical contact with students will also wear disposable gloves. Bus drivers and bus attendants who do not have direct physical contact with students may also wear gloves, but they are not required to do so unless they are wiping down contact spaces with disinfecting wipes. All Transportation Department personnel will wash their hands before and after every bus run and receive training in the use of personal protective equipment including face coverings, shields and gloves. They will also be trained in recognizing the symptoms of COVID-19. This is important, as these employees are the first District employees that may encounter school children each day.

Personal protective equipment and cleaning/disinfection supplies will also be supplied to Transportation Office staff. Hand sanitizer dispensers will be provided in the Transportation Office, in the Transportation Center hallway where the District's time clock is located, in bathrooms and in the Driver's Room.

Is Lake Shore required to provide transportation in other circumstances? The District will provide transportation in accordance with the law for children in foster care or who qualify through McKinney-Vento.

SOCIAL-EMOTIONAL WELL BEING

As school and district personnel adapt to environments that result in substantially less time spent interacting in-person, ensuring intentional and meaningful inclusion of social emotional learning (SEL) across all aspects of operating strategies is critical to support the well-being and success of students, staff, and families. Along with physical health and well-being, Lake Shore CSD has prioritized social emotional well-being – not at the expense of academics, but in order to create the mental, social, and emotional space for academic learning to occur.

- Lake Shore will ensure that a district-wide and building-level comprehensive developmental school counseling program plan, developed under the direction of certified school counselor(s), is reviewed and updated to meet current needs.
- The Lake Shore Comprehensive Counseling Plan is updated annually and meets the needs for our community during the current COVID-19 health crisis.
- Lake Shore has an established advisory council, shared decision-making and other collaborative working groups comprised of members of the board of education, school building and/or district leaders, community-based service providers, teachers, certified school counselors, and other pupil personnel service providers including school social workers and school psychologists to inform the comprehensive developmental school counseling program plan.
 - Lake Shore’s advisory board includes a wide range of stakeholders that continue to meet twice a year. Each building has existing collaborative teams in place such as: Trauma Teams, Student Support Teams, Shared Decision Making Teams, Response to Intervention Teams
- Lake Shore will provide resources and referrals to address mental health, behavioral, and emotional support services and programs.

The Lake Shore Family Support Center referral process is well established and in place. The Counseling Department has a plethora of information on their [website](#) that is routinely shared with families and staff. This page includes information on emergency services and other programming. Student mental health needs can be brought forward in various methods from parents or staff including phone, email, and Google Forms embedded into Google Classroom. Once student needs are determined, appropriate services or referrals are provided. Counselors and Social Workers share information with staff and students regarding stress relief, self-care, coping strategies and more during virtual meetings or porch visits. School Counselors and School Social Workers provide direct services to students regarding anxiety, depression, calming techniques, restorative practices etc. in the forms of individual sessions and group sessions in person and virtually, always following health and safety guidelines. Lake Shore has established relationships with local mental health providers that provide direct services to our students on campus and virtually during the COVID-19 health crisis.

Lake Shore CSD will provide professional development opportunities for faculty and staff on how to talk with and support students during and after the ongoing COVID-19 public health

emergency, as well as provide support for developing coping and resilience skills for students, faculty, and staff.

- Several professional development opportunities have already taken place at Lake Shore including Kristen Sauers on Trauma Informed Teaching and Dr. Daryl Tonemah with how our bodies respond to stress and ways to alleviate stress, including self-care. Other resources to support staff and students include: Panorama surveys, Erie 2 BOCES Counseling Forum, NYSCA, ASCA, Mental Health Advocates of WNY, and Parent Network of WNY.

Lake Shore Central School District

SCHOOL COUNSELING DEPARTMENT: SOCIAL EMOTIONAL LEARNING (SEL) AND MENTAL HEALTH RESOURCES IN YOUR SCHOOL AND COMMUNITY

Guidance Information Available for Students, Parents, and Staff

As school/district personnel adapt to environments that may result in less time spent interacting in-person, ensuring intentional and meaningful inclusion of social emotional learning (SEL) across all aspects of operating strategies is critical to support the mental health, well-being and success of students, staff, and families. Along with physical health and well-being, Lake Shore CSD has prioritized social emotional well-being and mental health as essential to creating the mental, social, and emotional space for academic learning to occur.

[LSC K-12 Comprehensive School Counseling Program](#) includes Delivery System, Management System, and Advisory Board information

[LSC Counseling Department webpage](#) Elementary/Middle/High/Family Support Center

School Counselors/Social Workers at each LSC Building

Re Biastre-School Counselor	J.T. Waugh Elementary	716-926-2297	re.biastre@lscsd.org
Michelle Myles-School Counselor	A.J. Schmidt Elementary	716-926-2363	michelle.myles@lscsd.org
Elizabeth Farrell-School Counselor	Highland Elementary	716-926-2470	elizabeth.farrell@lscsd.org
Brian Kelley-School Counselor	High./Elem.At-Risk/FSC	716-926-2323	brian.kelley@lscsd.org
Leslie Grimaldi-School Counselor	Middle School	716-926-2422	leslie.grimaldi@lscsd.org
James Michael-School Counselor	Middle School	716-926-2423	james.michael@lscsd.org
Heather Boncore-School Counselor	Sr. High School	716-926-2324	heather.boncore@lscsd.org
Steve Brown-School Counselor	Sr. High School	716-926-2322	steve.brown@lscsd.org
Greg Tomasik-School Counselor	Sr. High School	716-926-2325	gregory.tomasik@lscsd.org
Keri Armbrust-District Social Worker	Hoag Educ.Ctr-FSC	716-926-2381	keri.armbrust@lscsd.org
Nicole Phillips-District Social Worker	Hoag Educ.Ctr-FSC	716-926-2321	nicole.phillips@lscsd.org

Local Resources and Services	Link/Address	Contact Number
Community Concern of WNY- Derby location	Community Concern of WNY www.communityconcern.org	716-947-5025
Best Self Behavioral Health- Hamburg location	Best Self Behavioral www.bestselfwny.org	716-646-4991
Derby Chemical Dependency Clinic	Derby Chemical Dependency Clinic www,211wny.org/provider/8692/	716-947-0316
2-1-1 WNY (24/7-free)	2-1-1 WNY www.211wny.org	2-1-1 1-888-696-9211
Mental Health Advocates of Western New York	Mental Health Advocates of WNY mhawny.org	716-886-1242
Operation Good Neighbor Food/Clothing Pantries	Derby/North Evans Food Pantry Angola Food Pantry	716-627-5194 716-627-5194
Seneca Nation Tribal Advocate- Emergency Food Pantry	Seneca Nation Tribal Advocate Food Pantry	716)532-4900

Emergency/Crisis Services and Resources	Link/Address	Contact Number
Town of Evans Police Department	Evans Police www.evanspolice.ny.com	716-549-3600
Crisis Services 24 Hour Hotline	Crisis Services-Buffalo/Erie County crisisservices.org	716-834-3131
Chautauqua County 24 Hour Hotline	Crisis Services-Chautauqua County crisisservices.org	1-800-724-0461
Kids Helpline	Kids Help Line kidshelpline.org.au	716-834-1144 (1-877- KIDS-400)
TLC Health Network-Lake Shore Health Care Center	TLC/Lake Shore Health Care tlchealth.org	716-951-7000
Child Protection Services- Child Abuse/Maltreatment Hotline	NYS Office of Child & Family Services ocfs.ny.gov	Child Abuse Hotline 1-800-342-3720
National Suicide Prevention Hotline:	National Suicide Prevention Lifeline website suicidepreventionlifeline.org	1-800-273-8255

Budget and Fiscal Matters/Economic Overview

The District's voters approved the District's spending plan for the 2020-21 fiscal year. The District Administration and Board of Education did their best to try to predict the needs of the students, the instructional programs, the District's operational costs including Buildings and Grounds, Maintenance and Transportation, and the uncertainty of the District's funding as it moves through the COVID-19 pandemic period. The District budgeted for anticipated State Aid reductions as well as reduced revenues from Erie County Sales Taxes. Included in the NYS enacted budget is a provision that allows the Director of Budget with approval by the State Legislature, to make periodic reductions in school aid to balance the State's budget as necessary. Although thoughtful consideration was given to these and many other areas, no school district could possibly predict with a high degree of accuracy, what it will face during this coming school year.

Currently, the District is on strong financial footing. Careful budgeting and prudent spending have allowed the District to maintain a 4% Fund Balance as allowed by General Municipal and Public School Law. Additionally, the District has a number of reserve funds that have been established for particular legally-restricted purposes. The District has relied on these reserves in periods of financial decline in the past few years, and will prudently do so again if needed. The District has been careful not to expend all of its reserves, as doing so would create a large hole in the following year's budget that would be difficult to close.

While the District's Business Office will remain closed to outside visitors, the Business Office staff will continue to work as it currently is functioning. Unless an employee is in a mandatory quarantine period or is experiencing signs of illness including COVID-19, they will be expected to report for work. All visitors to the Business Office must schedule an appointment to help reduce the amount of time visitors will be present in the office. They are also required to enter the school building through the single point of entry, and receive a "Visitor's Pass" from the building secretary after having their temperature taken and completing their health screening. The Business Office staff will continue ordering and procuring items for the District as required, paying the District's bills and processing payroll. The Assistant Superintendent for Administration and Finance will complete all required filings for State Aid and other County, State and Federal reporting purposes. In addition, he will continue to monitor the status of the 2020-21 District budget and advise the District on any adjustments that he feels may be necessary to make throughout the year.

School Schedules

COVID-19 requires schools to make critical decisions as we address models to resume in-person instruction for the fall of 2020. Our scheduling decisions are informed by the health and safety standards and the most up-to-date guidance from the New York State Department of Health in combination with [guidance from the New York State Education Department](#).

Our schools are preparing to send information to each family that includes:

- Scheduling information (which is also included in this plan under *Teaching and Learning*)
- Classroom assignments
- Opportunities to learn more about our safety plan
- Information on building tours

Student Schedules for pick-up and drop off are below.

AJS – 8:35-3:10

JTW – 8:35-3:10

HLD – 8:35-3:10

Middle School – 7:25-2:26

High School – The schedule is begin adjusted to accommodate the staggering of busses and will be released at a later date.

Attendance and Chronic Absenteeism

Attendance

Daily attendance will be recorded for any required synchronous and in-person learning sessions in PowerSchool by teachers. If a child is required to attend and does not attend, they will be marked absent. Parents will be able to see their child's attendance in the Parent Portal.

Participation grades (which can include participation in synchronous learning, participation in discussion forums, participation in small group instruction, etc.) may be a component of grading. Accommodations will be made for those who do not have technology access and/or in daycare.

Chronic Absenteeism

During the spring 2020 school closure, some families chose to disengage and not participate. In an effort to provide additional layers of support to families and to increase participation and engagement, we will coordinate to support a student and their family to increase engagement and participation/attendance.

Students identified by the building principal will be provided support from instructional staff to assist students and families in removing barriers to education. This could include technology support, time management support, motivation/encouragement, opportunities for connections with a school staff member for social-emotional benefits, and academic support.

If no family contact can be made after multiple logged teacher attempts, we will implement our next phases of contact:

- A call will be placed from another teacher, a school counselor or support staff
- A home visit will be conducted by the school counselor, social worker and or other designee respecting social distancing protocols
- Letters will be mailed via the US Postal Service
- Referral to the School Resource Officer or other Supporting Agency

Technology and Connectivity

Student access

The District will survey parents about technology access and reliability of internet access. The District will order Chromebooks as the budget allows but there is a backorder of Chromebooks at this time.

Lake Shore will provide multiple ways for students to participate in learning and demonstrate mastery of learning standards in remote or hybrid education. Paper-based learning opportunities will accompany lessons that can be viewed from a phone via in-person and video if Chromebooks are not available during remote learning.

Based on surveys and parent feedback, students will be provided with paper-based materials to begin the year and once students are trained in models of technology to use while in remote instruction, the district will employ more on-line learning.

For students who do not have reliable internet, the district is collaborating with regional partners to provide learning locations with internet access.

Teacher Access

All teachers are provided devices such as Chromebooks or laptop computers.

Teaching and Learning

Continuity of Learning

Lake Shore is committed to setting a positive routine for all K-12 students.

All schools have a continuity of learning plan. These plans set the stage for in-person, remote and hybrid models of learning.

- [High School Middle School](#)
- [Elementary](#)

New York State (NYS) Learning Standards

As a NYS public school district, our instructional program, whether in-person, hybrid, or remote, is at all times aligned to the NYS Learning standards. Teachers will work collaboratively at grade level or subject area to identify any gaps in learning from the sudden March-June 2020 school closures and to identify power standards for primary focus. Teachers will collaborate by department/grade level to develop common communication methods and instructional delivery models utilizing an interdisciplinary/project-based approach when possible.

Instructional Models

Safety is our priority. Pending the direction of the New York State Department of Health, the New York State Education Department and the Governor's Office, Lake Shore Central School District will be in an In-Person/Hybrid Model or Remote model until there is a reduction in the need for social distancing.

Definition of Terms

Asynchronous Learning - Asynchronous learning occurs when students work independently on learning activities and assignments. Teachers provide lesson content through written materials and video presentations. Students show what they know by completing interactive learning activities, self-grading and teacher graded assessments, and teacher graded written work and projects.

Synchronous Learning - Synchronous learning occurs when students join an audio/video enabled meeting space at the same time. This synchronous session may include whole group instruction led by the instructor and small group work amongst the learners. The structure of this session is much like an in-person learning experience.

Remote – Learning that is not in-person classroom experiences. It could include virtual and/or paper-based learning experiences.

In-Person Model

When there are no longer restrictions of social distancing, school will be open for full days, five days a week.

Hybrid Model

If students are permitted to be in school and guidelines still exist for social distancing, Lake Shore will employ the Hybrid Model. This model will allow for social distancing and less density in our buildings. Teachers will be in the building five days a week to employ this model.

Students will be in school with an altered schedule to reduce density within the buildings. In most cases, K-12 students will be divided by last name into A-J (Team Green) and K-Z (Team White). Students with different last names but within the same family will attend on the same day. In some instances, those groups may vary to in order to control density.

- Team Green students will attend school on Tuesdays and Wednesdays for full days and follow a bell schedule. They will work remotely on Mondays, Thursdays, and Fridays. Remote instruction will be a combination of independent work and study that moves learning forward. This work will be provided by the teacher on Wednesdays. As the school year progresses, this model will evolve into synchronous and asynchronous lessons for K-12. Mondays will include small group instruction, synchronous and asynchronous sessions.
- Team White students will attend school on Thursdays and Fridays for full days and follow a bell schedule. They will work remotely on Mondays, Tuesdays, and Wednesdays. Remote instruction will be a combination of independent work and study that moves learning forward. This work will be provided by the teacher on Fridays. As the school year progresses, this model will evolve into synchronous and asynchronous lessons for K-12. Mondays will include small group instruction, synchronous and asynchronous sessions.
- Team Gold students who attend a K-8 self-contained academic or developmental program will come to school Tuesday-Friday. Students who attend a 9-12 developmental program will come to school Tuesday-Friday. Mondays will include small group instruction, synchronous and asynchronous sessions. High School ACT students will attend Tuesday-Friday for full days.

Remote Learning Model

This model will be employed when school buildings need to be closed for students.

K-12 - All instructional staff will be at school Monday through Friday for their normal work days while practicing social distancing. Students will participate in instruction remotely. This structure of the classes, expectations for students and teachers, and protocols for taking attendance, delivering lessons and instructional materials, assessing student work, and grading/providing feedback will have the same expectations as if students were attending school. Student will be required to attend school every day Monday through Friday using Google Meet and will be taught by appropriately certified teachers. Accommodations will be made for those who do not have technology access (if needed) and/or in daycare.

High Needs - Students will be prioritized for full-time in-person learning when feasible. If school buildings are closed, the District will consider setting up small programs that would run four days a week for one or more cohorts of high-needs students, including students with disabilities and English learners who are most in need of in-person services. This model would be similar to the hybrid model. This is pending any declarations from the Governor, NYSED or the Department of Health that prohibit us from doing such programs.

Elementary - If school buildings are closed, students will participate in remote learning. Remote learning includes daily lessons in ELA, Math, Science and Social Studies and will follow their daily in-person schedule via Google Meet. Students will receive AIS, therapies, small group instruction, and band lessons. Paper-based work will be provided as needed.

Sample Elementary Schedule	
9:00-10:00	ELA (small group instruction, whole group instruction, AIS, and independent work)
10:00-11:00	Math (small group instruction, whole group instruction, AIS, and independent work)
11:00-12:00	Special (Art, Music, Library and/or PE)
12:00-12:30	Lunch
12:30-1:30	Social Studies and/or Science (small group instruction, whole group instruction, AIS, and independent work)
1:30-2:30	Therapy, Skills Lab as needed, AIS, Enrichment/Lessons if students are not in Therapies at this time – (We understand that not all kids can get therapy at this time and therapists will schedule as needed in other sessions.)
2:30-3:30	Building Grade Level Meetings each day with Fridays being the district-wide grade level meeting. Special Area teachers (Elementary) will meet at this time every day as well, Parent Outreach, Therapies

Middle School - If school buildings are closed, students will participate in remote learning. Their daily schedule will be spaced out over two days and students will attend Google Meet sessions daily in all contents and exploratories. AIS, therapies, band lessons and small group instruction are embedded into this schedule just like their normal schedule. Remote learning includes daily lessons in ELA, Math, Science and Social Studies. Students will receive AIS, therapies, small group instruction and paper-based work as needed. (Sample schedule below)

Middle School 100% Remote Instruction – Daily Schedule - Four Day Rotation – A, B, C, D

- A – Odd Day - (1,3,5) - AM Classes
- B – Odd Day - (1,3,5) - PM Classes
- C – Even Day - (2,4,6) - AM Classes
- D – Even Day - (2,4,6) - PM Classes

(Schedule on the next page)

8th Grade -	A	B	C	D
	Day 1,3,5 – AM Schedule	Day 1,3,5 – PM Schedule	Day 2,4,6 – AM Schedule	Day 2,4,6 – PM Schedule
7:30-8:30	Depart Planning Time	Depart Planning Time	Depart Planning Time	Depart Planning Time
8:45 – 9:30	1 st - Academic	5 th - Academic	1 st - Academic	5 th - Academic
9:45 –10:30	2 nd - Exp	6 th - Academic	2 nd - Exp	6 th - Academic
10:45 - 11:30	3 rd – Exp	8 th - Academic	3 rd – Exp	8 th - Academic
11:45 – 12:30	4 th - Academic	Small Group Mtgs / Skills; Lab / Instruction with students - scheduled in advance; Music Lessons	4 th - Academic	Small Group Mtgs / Skills; Lab / Instruction with students - scheduled in advance; Music Lessons
12:45- 1:30	Academic Team Mtgs	Academic Team Mtgs	Academic Team Mtgs	Academic Team Mtgs
1:45 – 2:30	9 th – 1,3,5 Small Group Mtgs / Skills; Lab / Instruction with students - scheduled in advance; Music Lessons	9 th – 1,3,5 - Band, Orchestra Small Group Mtgs / Skills Lab / Instruction with students - scheduled in advance	9 th – 2,4,6 Pride – Algebra Lab Tradition – Bio Lab Small Group Mtgs / Skills; Lab / Instruction with students - scheduled in advance; Music Lessons	9 th – 2,4,6 - Chorus Pride – Bio Lab Small Group Mtgs / Skills; Lab / Instruction with students - scheduled in advance; Music Lessons

7th Grade –	A	B	C	D
	Day 1,3,5 – AM Schedule	Day 1,3,5 – PM Schedule	Day 2,4,6 – AM Schedule	Day 2,4,6 – PM Schedule
7:30-8:30	Depart Planning Time	Depart Planning Time	Depart Planning Time	Depart Planning Time
8:45 – 9:30	1 st - Academic	5 th – Exp	1 st - Academic	5 th – Exp
9:45 –10:30	2 nd - Academic	Small Group Mtgs / Skills Lab / Instruction with students - scheduled in advance Music Lessons	2 nd - Academic	Small Group Mtgs / Skills Lab / Instruction with students - scheduled in advance Music Lessons
10:45 - 11:30	3 rd – Academic	7 th - Academic	3 rd – Academic	7 th - Academic
11:45 – 12:30	4 th – Exp	9 th - Academic	4 th – Exp	9 th - Academic
12:45- 1:30	8 th – 1,3,5 Accel. Science Lab Small Group Mtgs / Skills Lab / Instruction with students - scheduled in advance Music Lessons	8 th – 1,3,5 - Chorus Small Group Mtgs / Skills Lab / Instruction with students - scheduled in advance Music Lessons	8 th - 2,4,6 Small Group Mtgs / Skills Lab / Instruction with students - scheduled in advance Music Lessons	8th – 2,4,6 – Band, Orchestra Small Group Mtgs / Skills Lab / Instruction with students - scheduled in advance Music Lessons
1:45 – 2:30	Academic Team Mtgs	Academic Team Mtgs	Academic Team Mtgs	Academic Team Mtgs

6 th Grade –	A	B	C	D
	Day 1,3,5 – AM Schedule	Day 1,3,5 – PM Schedule	Day 2,4,6 – AM Schedule	Day 2,4,6 – PM Schedule
7:30-8:30	Depart Planning Time	Depart Planning Time	Depart Planning Time	Depart Planning Time
8:45 – 9:30	1 st - Academic	6 th - Academic	1 st - Academic	6 th - Academic
9:45 – 10:30	2 nd - Academic	7 th - Exp	2 nd - Academic	7 th - Exp
10:45 - 11:30	3 rd - Academic	8 th - Exp	3 rd - Academic	8 th - Exp
11:45 – 12:30	4th - 1,3,5 - Band, Orchestra, Small Group Mtgs / Skills Lab / Instruction with students - scheduled in advance	4 th - 1,3,5 Small Group Mtgs / Skills Lab / Instruction with students - scheduled in advance	4th – 2,4,6 – Chorus Small Group Mtgs / Skills Lab / Instruction with students - scheduled in advance	4 th 2,4,6 Small Group Mtgs / Skills Lab / Instruction with students - scheduled in advance
12:45- 1:30	9 th Period (1)	9 th Period (2)	9 th Period (3)	9 th Period (4)
1:45 – 2:30	Academic Team Mtgs	Academic Team Mtgs	Academic Team Mtgs	Academic Team Mtgs

High School - If school buildings are closed, students will participate in remote learning. Their daily schedule will be spaced out over two days and students will attend Google Meet sessions daily in all contents and exploratories. AIS, therapies, band lessons and small group instruction are embedded into this schedule just like their normal schedule. Remote learning includes daily lessons in ELA, Math, Science and Social Studies. Students will receive AIS, therapies, small group instruction and paper-based work as needed. CTE will be accommodated in this model and will follow the Erie 2 Chautauqua-Cattaraugus BOCES schedule. Work-based learning models will ensure safe and healthy work-based learning either in-person or remotely to the extent possible.

HS Remote Instruction				
All Students				
	Day 1 - A Day AM	Day 2 - A Day PM	Day 3 - B Day AM	Day 4 - B Day PM
8:00 - 9:00	Depart Mtg Planning Time	Depart Mtg Planning Time	Depart Mtg Planning Time	Depart Mtg Planning Time
9:00 - 9:45	1st	6th	1st	6th
10:00 - 10:45	2nd	7th	2nd	7th
11:00 - 11:45	3rd	8th	3rd	8th
12:00 - 12:45	4th	9th	4th	9th
1:00 - 1:45	5th	AIS/ Music lessons	5th	AIS/ Music lessons
2:00 - 3:10	Small Group Mtgs/Instruction with students - scheduled in advance	Small Group Mtgs/Instruction with students - scheduled in advance	Small Group Mtgs/Instruction with students - scheduled in advance	Small Group Mtgs/Instruction with students - scheduled in advance

Early Learning - Prekindergarten

All children are capable of learning, achieving and making developmental progress through access to a high-quality Prekindergarten program. Care is being taken when planning for reopening to ensure that the needs of our youngest learners are addressed. Lake Shore contracts with the Southtowns YMCA as a Community Based Organization to provide Prekindergarten programming. Prekindergarten will hold the same standard for health and safety as listed in this plan and will offer hybrid and remote models in alignment with K-12 students.

Additional considerations for health and safety include serving snacks individually rather than family style eating. Classrooms utilized for Prekindergarten have in-house bathrooms with adjacent sinks and hand sanitizer dispensers at the classroom doors. Students will be provided with individual sets of materials to avoid sharing of materials and allow for proper sanitation. The scheduled half day program allows for sanitation of the classroom between sessions. Requirements for properly certified staff and ratios will be followed. Groups of children will not be intermingled and alternative learning spaces are available in order to provide primary instruction to small groups of children in a cohort. The use of the gym would be scheduled and separate spaces for play outside would be utilized. Drop off and pick up of children would be curb-side with staff meeting families at their car to administer health checks and greet children. Visitors are not encouraged, when necessary to provide services, itinerant service providers would follow all health guidance and protocols set forth by the DOH.

Grading - Students will be graded for academics and participation like an in-person school day.

Academic Intervention - Students who were receiving academic intervention in the 2019-2020 school year will continue to receive those services in the fall of 2020. Parents will be notified as changes are reviewed, updated and/or modified.

Career and Technical Education - Students who attend Erie 2 Chautauqua-Cattaraugus BOCES for CTE will participate in the 2020-2021 school year. At the time of this plan, BOCES is still finalizing their plan. Students who attend BOCES should anticipate some hands-on in-person learning and some remote learning. During remote instruction, students high school schedules will not conflict with their CTE classes.

Interscholastic Athletics - The New York State Athletic Association has declared September 21st as the start of the fall season. Ultimately, this is decided by New York State and Lake Shore will adhere to all guidelines set forth by the state.

Extracurricular Activities - There will be no in-person after school activities. Students will not be allowed to stay in the building once the school day ends.

Special Education

Special Education FAPE

Pending the Governor's decision in early August, Lake Shore Central School District will be offering Special Education as follows:

- Students who attend a K-8 self-contained academic or developmental program will come to school Tuesday-Friday. Students who attend a 9-12 developmental program will come to school Tuesday-Friday. Mondays will include small group instruction, synchronous and asynchronous sessions.
- High School ACT students will attend Tuesday-Friday for full days.
- CT students will participate in the hybrid model in an assigned A group or B group.

Students in these programs will be provided a comprehensive Special Education Program in accordance with his or her IEP. Services will be provided in-person and remotely through a hybrid model and will address the provision of FAPE consistent with the need to protect the health and safety of students with disabilities and those providing special education and services. With the hybrid model, student, staff and parent communication and training will be prepared for future intermittent or extended school closures to provide services to students that will meet students' individual needs.

All Lake Shore faculty and staff have been trained on precautions outlined by the DOH to ensure that appropriate social distancing, personal protective equipment (PPE), hygiene, and cleaning/disinfection protocols are in place.

Staff and students will receive a temperature check when entering the building. Daily health questionnaires are required for staff members and students (with parents) will complete a questionnaire periodically. Personal Protective Equipment will be available for all staff and students. Surfaces and instructional materials will be wiped down in between therapy sessions.

Lake Shore will provide students with washable face coverings. However, students may use their own mask or face covering they feel more comfortable in. Personal protective equipment (PPE) including masks, gloves and face shields and cleaning supplies are available and will be provided to staff.

Staff have been training on necessary precautions of appropriate social distancing, personal protective equipment (PPE), hygiene, and cleaning/disinfection protocols are in place. Staff have completed training in PPE: *Personal Protective Equipment and Coronavirus: Cleaning and Disinfecting your Workspace*. Surfaces and instructional materials will be wiped down throughout the day and between therapy sessions to meet the needs of the individual students.

Special education teams will focus when appropriate on co-treatments to minimize contact with those students who receive multiple services. Therapists and Special Education teachers complete a baseline on each of our students to address the needs of students and as a team review students' present level of performance to provide services in person or virtually to meet the students' needs. Special education teachers and therapists will work collaboratively to progress monitor students to collect data, whether in-person or remotely, and use these data to monitor each student's progress toward the annual goals and to evaluate the effectiveness of the student's special education services. Personal Hygiene and practicing social skills are an important component for many of our special education students.

Communication

Communication will be meaningful and parent engagement in the parent's preferred language or mode of communication regarding the provision of services to his/her child to meet the requirements of the IDEA. Communication will be done through multiple modalities that works best for families and students.

Committee on Special Education

The committee on special education (CSE) and preschool special education (CPSE) will hold meetings and discussion with program providers that represent a variety of settings where students are served. Meetings are held virtually and when appropriate in person following CDC and DOH guidelines. Virtually and in person settings are established to ensure there is an understanding of the provision of services consistent with the recommendations on/individualized education programs/(IEPs), plans for monitoring and communicating student progress, and commitment to sharing resources. Regular team meetings are held that include consistent communication.

Accommodations, Modifications, Supplementary aids and services, and Technology

Students will have access to the necessary accommodations, modifications, supplementary aids and services, and technology to meet the unique disability related needs of students. Students will have access through in person services, virtual services that includes but is not limited to multiple modalities including phone calls, video conferencing, google classrooms, tangible hands on materials. Students will be provided with the resources necessary such as assistive technology, materials and or technology to meet their individual needs.



KEEPING OUR KIDS SAFE

Parents and Guardians must make careful observations of children for symptoms of COVID-19 each morning before sending children to school. Children or staff members who have symptoms of COVID-19 should NOT come to school.

Here are the things that you need to know:

TEMPERATURE CHECKS

- Parents are required to check their children's temperature before sending them to school. If they have a fever of 100°F or higher, keep the child home.
- All students, staff members and visitors entering our schools will have their temperature checked using non-contact thermal scanning. This will help prevent anyone with a fever from entering our school buildings.

TEACHERS & STAFF - WATCH FOR STUDENTS WHO HAVE SYMPTOMS-

- Flushed Cheeks
- Rapid or difficulty breathing (without recent physical activity)
- Fatigue and/or irritability
- Frequent need to use the bathroom

COMMON SYMPTOMS OF COVID-19

- Fever or chills (temp of 100° or higher)
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

WHAT HAPPENS IF MY CHILD HAS THESE SYMPTOMS?

- If you observe these before your child leaves for school, keep them home.
- If your child has these symptoms while in school they will be sent to the nurse and isolated. You will be called to come to school and pick them up.